



PROFESSIONALS

For all your Internal Auditing needs

Office use only
Employee reference:

Application Form

Please return your completed application form to info@iapro.co.za

Section A – confidential

This section of the application form is for your personal information

Title:

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr ☐

Other:

Surname:

First name:

Address:

Postcode:

Phone number (home):

Phone number (mobile):

Email address:

References

Please indicate two people who can provide references – one should be your most recent line manager. We will not take up references prior to an offer of employment being made.

First referee

Name:

Position:

Organisation:

Address:

Email address:

Phone number:

Relationship to you:

Second referee

Name:

Position:

Organisation:

Address:

Email address:

Phone number:

Relationship to you:

Equal opportunities monitoring

This section of the application form is used solely for monitoring purposes and will be detached from your application.

Gender

Female ☐

Male ☐

Age

16-25 ☐

26-35 ☐

36-45 ☐

46-55 ☐

55 and over ☐

Prefer not to say ☐

Ethnic group

Asian

Bengali ☐

Indian ☐

Pakistani ☐

Asian Other ☐

Black

African ☐

Caribbean ☐

Black Other ☐

Mixed

White and Asian ☐

White and Black ☐
African

White and Black ☐
Caribbean

Mixed Other ☐

White

South African ☐

White Other ☐

Other, please specify:

Marital status

Married ☐

Civil partner ☐

Not married/civil partner ☐

Disability

Do you regard yourself as having a disability?

Yes ☐

No ☐

If yes, please give details:

Declaration

I declare that the information provided on this form is accurate and true. I understand that false or misleading information may disqualify from appointment or if appointed may result in my dismissal.

Signed

Date



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Section B

Education

Please provide details of your education history, starting with your most recent qualification.

Qualification / subject(s):

Institution:

Grade(s):

Qualification / subject(s):

Institution:

Grade(s):

Qualification / subject(s):

Institution:

Grade(s):

Qualification: / subject(s):

Institution:

Grade(s):

Professional training and qualifications

Please give details of workplace training and professional qualifications you have completed.

Employment history

Please give details of your employment history, starting with your most recent employment.

Current position

Job title:

Organisation:

Dates from/to:

Salary:

Reason for leaving:

Summary of achievements and responsibilities:

Previous employment

Job title:

Organisation:

Dates from/to:

Summary of achievements and responsibilities:

Job title:

Organisation:

Dates from/to:

Summary of achievements and responsibilities:

Job title:

Organisation:

Dates from/to:

Summary of achievements and responsibilities:

Statement of Abilities / Personal Motivation